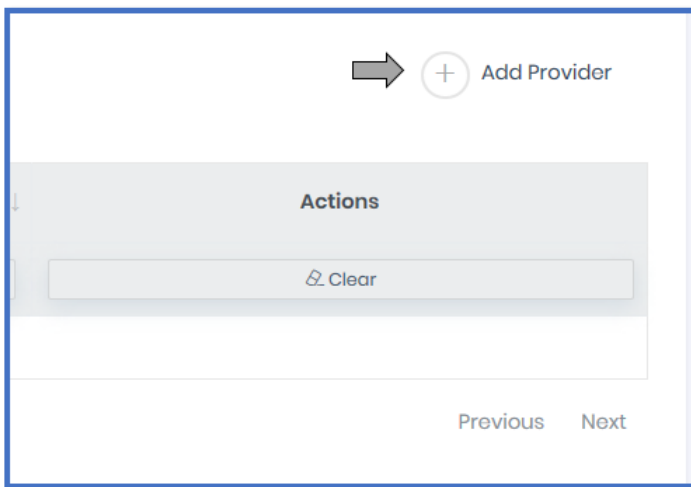
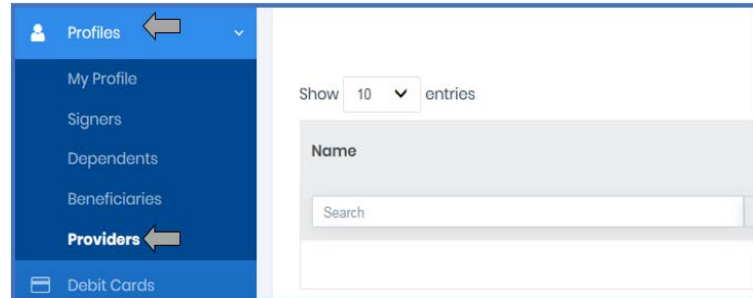


# HOW TO:

## Add a Provider

### Step 1:

After you have logged into your portal you will select Profiles then Providers from the left-hand menu.



### Step 2:

Select Add Provider.

### Step 3:

Enter all required data that is marked with an \* and submit.

